

Solano County Executive and Senior Managers Chapter Bylaws Professional & Technical Engineers, Local 21 (IFPTE/AFL-CIO)

Article I. NAME

The name of this organization shall be the "Solano County Executive and Senior Managers," (hereinafter referred to as the "Chapter") a chapter of the International Federation of Professional and Technical Engineers (IFPTE), Local 21, AFL-CIO (hereinafter referred to as the "Local Union"). The provisions of these Bylaws shall be in complete agreement with the Bylaws of the Local Union.

Article II. JURISDICTION

The Chapter shall be devoted and dedicated to advancing the well-being of its members and its clients. Membership shall be open to any Solano County Executive and Senior Managers as listed in Exhibit A. (we need to get the approved classifications from HR-Justin maybe you already have this) Those otherwise eligible for membership shall not be excluded on the basis of religion, race, creed, color, national origin, age, gender or gender identity, sexual orientation, marital status, physical or mental disability, or political affiliation or opinion.

Article III. Membership

- A. Any eligible professional employee, employed by the County of Solano, is eligible for membership in this chapter.
- B. It shall be the duty of every member to uphold the ideals and principles of this Union and abide by all its rules and decisions. He/she shall treat all business transacted in meeting as confidential, and unless authorized shall not divulge information to other than a members he/she knows to be in good standing. No members shall slander or libel the Chapter, the Local, or the internal union, its members or its officers, or be party to any activity to secure the disestablishment of the Local as a collective bargaining agent, or maliciously interfere with any business agent, office, or steward in the performance of his/her duties.
- C. A member shall lose his/her good standing in the Chapter by suspension or expulsion from membership after appropriate proceedings in conformity with the IFPTE constitution, or automatically by non-payment of dues for a period of three (3) months.
- D. Admission and termination of members shall be governed by Article IV, Membership, of the Local 21 By-Laws.

Article IV. DUES

As prescribed by the Local Union Bylaws, dues shall be .963% of salary. In the event Local Union Bylaws are amended, this section shall be amended to conform to Local Union Bylaws.

Article V. OFFICERS AND STEERING COMMITTEE

The membership shall elect an Executive Board that shall be representative of the Executive and Senior classifications in Solano County. This Executive Board Committee shall be empowered by the membership to represent the Chapter as needed. The Executive Board shall consist of six members. The Executive Board shall hold periodic meetings to discuss the business of the Chapter. The Executive Board shall be comprised of five members: the President, Vice President, Treasurer/Secretary, and one member at Large from the Executive and one member from the Senior membership.

President's Duties: Serve as the chief spokesperson for the Chapter; preside over Chapter meetings; and serve as ex-officio member on all standing and appointed committees. In accordance with the Local Union Bylaws, the President shall serve as a Chapter delegate to the Local Union Delegate Assembly.

Vice-President's Duties: Assist the President in the discharge of his/her duties, and in the absence of the President, perform the duties of the President; and in case of presidential vacancy, serve the remainder of the President's term; and serve as a Chapter delegate to the Local Union Delegate Assembly. Coordinate selecting steward representatives as needed.

Secretary's /Treasurer' Duties: Keep accurate records of meetings and activities; assist the officers with the discharge of their duties; arrange for meeting times and locations; serve the remainder of the Vice-President's term in the event of a vacancy; receive, deposit and disburse funds provided by Local 21; open and maintain a checking account for said funds. All financial disbursements from the chapter accounts must be signed by the treasurer and countersigned either by the President or the Vice-President. Submit records of the Chapter to the Local Union office for record-keeping purposes; and serve as an alternate delegate to the Local Union Delegate Assembly.

Member At Large's Duties: Responsible for outreach to membership, recruit new members and encourage member participation at monthly Chapter meetings; represent their unit and attend Chapter meetings.

Article VI. OFFICER AND EXECUTIVE BOARD ELECTION & TERM

The term of office for all elected positions shall be one year with option to serve two years if not contested. Also, one must be a Member to nominate or to serve as an officer or member of any committee. Any and all nominations shall be placed on the ballot. Nominations shall take place at the monthly meeting in September. Contested elections shall be decided by secret ballot in November. In the event of uncontested elections, officers and steering committee members shall be declared elected at the

nominations meeting. The Election Committee shall establish rules of conduct for elections to guarantee full participation.

Article VII. COMMITTEES

The Executive Committee, in consultation with the membership, shall have the authority to appoint subcommittees to represent the Chapter in its dealings with the employer and to conduct the affairs of the chapter. At a minimum, the Executive Board shall appoint an Election Committee comprised of at least two members that shall be formed no later than August. Additional subcommittees may include bargaining, negotiations, benefits, grievances, community relations, etc.

Article VIII. MEETINGS

In accordance with Local Union Bylaws the Chapter shall conduct monthly meetings that shall be open to all members. At the discretion of the officers monthly meetings shall also be open to prospective members.

Article VIV. RATIFICATION AND AMENDMENTS

These Bylaws shall first be ratified by a majority of those members voting. Any amendment thereafter shall require a two-thirds majority of those voting. Members shall be given 15 days prior to the meeting at which action is to be taken notice of the proposed amendments and an opportunity to participate in the vote. Voting may occur at meeting or by other means as approved by the Executive Board. The undersigned certify that this document incorporates the full text of the Bylaws of the Solano County Executive and Senior Managers, a chapter of the Professional & Technical Engineers, Local 21 (IFPTE/AFL-CIO), adopted by the membership on September 12, 2014.