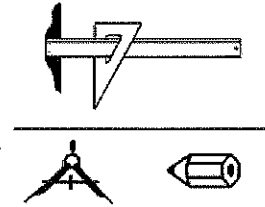


TAEA

**Santa Clara Valley Transportation Authority
Engineers & Architects Association**
4 North Second Street, Suite 430, San Jose, CA 95113



**SANTA CLARA VALLEY TRANSPORTATION AUTHORITY
ENGINEERS AND ARCHITECTS ASSOCIATION
(TAEA)**

BY-LAWS

The name of this organization shall be the Santa Clara Valley Transportation Authority Engineers and Architects Association, (TAEA).

GOALS AND PURPOSES

TAEA was formed to gain economic benefits for its members. The Association is certified by the Santa Clara Valley Transportation Authority as a recognized employee organization.

The objectives of TAEA shall be to:

- A. Promote high standards of professionalism.
- B. Secure improved compensation, benefits, working conditions, and professional recognition for its members.
- C. Secure and enforce the privileges and responsibilities covered by any agreement between TAEA and VTA.

TAEA is affiliated with IFPTE Local 21. TAEA & IFPTE Local 21 representatives will typically accomplish representation in employer-employee relations. Members of TAEA therefore must maintain dual membership in TAEA and IFPTE Local 21. Local 21 membership is required to vote in elections, on the Memorandum of Agreement, and on other matters related to wages, and other conditions of employment.

No part of the net earnings of TAEA shall ever inure to or for the benefit of or be distributable to its members, trustees, officers, or other private persons, except that TAEA shall be empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the express purposes for which it was formed.

Notwithstanding any other provisions of these By-Laws, TAEA shall not carry out activities, which are not permitted by an association exempt from Federal Income Tax under Section 501 (c) (5) of the Internal Revenue Code of 1954.

TITLES AND DUTIES OF OFFICERS

The President, Vice President and the Secretary/Treasurer shall constitute the Board of Directors. Their duties include, but are not limited to:

President	Calls and conducts meetings in accordance with Roberts Rules of Order; member of negotiating committee; delegate to the IFPTE Local21 Delegate Assembly.
Vice President	Serves in absence of the President, serves as grievance officer and steward; member of negotiating committee. May serve as an alternate delegate to the Local 21 Delegate Assembly. Vice President will also serve as the TAEA representative at the VTA Benefits committee.
Secretary/Treasurer	Keeps permanent records of all meetings and takes meeting minutes, collects dues and keeps accurate financial records, and membership records; member of negotiating committee. May serve as an alternate delegate to the Local 21 Delegate Assembly. Secretary/Treasurer will also serve as the TAEA representative at the VTA Employee advisory committee.

Each officer is elected for one 2-year term. Election of officers shall be held in September of the election year. Officers shall be elected by secret ballot and may be re-elected only once to the same position in any consecutive four year period. After serving as an officer for 2 consecutive terms (4 years), that individual is encouraged not to seek any officer position for the following term. This is to encourage other members to serve as officers of the Association. Committees shall be formed as required, and may be elected by the membership or appointed by the Board of Directors. In addition, TAEA Membership shall elect one member to serve as the TAEA representative on the Deferred Compensation Committee for a term of four years and for a maximum of two terms.

MEMBERSHIP

Membership shall be open to all classifications represented by TAEA at the Santa Clara Valley Transportation Authority. All employees in T AEA represented classifications shall be invited and encouraged to become members. There shall be one class of membership in the organization, regardless of race, creed, color, national origin, age, gender, sexual orientation, physical or mental disability, political affiliation or opinion. New applicants for membership must complete and submit a membership application approved by TAEA.

MEETINGS

A meeting may be called by either/or the President, the majority of the Board officers, or a petition of five (5) or more members. General association meetings will be held on the first Tuesday of each month. A quorum shall consist of one-third of the membership. Every member shall have one vote. The President shall vote only in the case of a tie vote.

VOTE BY PROXY/ABSENTEE BALLOTS

1. Absentee Ballot:

The procedure for casting an absentee ballot shall be as follows:

- a. The member indicates his or her anonymous vote in writing, then places the vote inside an envelope, seals the envelope, and writes their name on the outside of the envelope.
- b. The sealed envelope is given to the designated officer/steward/member at the work site. The member sends an email to the TAEA officers informing them of the person that would bring the sealed envelope to the voting session.
- c. The designated officer/steward/member brings the absentee ballots to the designated vote counting session.
- d. The absentee ballots are checked against the attendance list if the counting session is held during a membership meeting.
- e. The absentee ballots are opened but not read, and the envelopes are discarded.
- f. The absentee ballots are put aside with the rest of the ballots.
- g. The votes are counted and recorded.

2. Vote by proxy:

A Chapter member may designate any Chapter member of their choosing to cast a vote by proxy. The proxy designation shall be provided in writing to the TAEA secretary and shall be in effect for no more than three (3) consecutive months and may be revoked by the designating Chapter member at any time. Each Chapter member may carry no more than one (1) proxy at a time, in addition to their own vote. Proxies will not be counted when determining the presence of a Quorum of the membership.

3. No Ballots in Uncontested Races Examples

If a candidate or candidates running for office are unopposed or there's no major contest for an office, the Membership can hold a simple voice vote (or *viva voce*). A ballot is not required. After nominations are closed, the vote is taken on each nominee in the order in which they were nominated.

BY-LAWS CHANGES

After adoption, these By-Laws may be amended only by a 2/3 majority of the entire Chapter membership. Notification of the proposed changes must be distributed to the membership for review at least 2 weeks prior to the meeting at which vote will be taken for adoption/rejection of the changes.

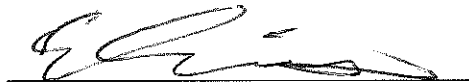
ASSOCIATION DUES

Members shall pay dues as set in accordance with the IFPTE Local 21 dues structure, as may be amended by the Local 21 membership. Current dues are 0.963% of salary.

DISSOLUTION

In case of dissolution, all remaining assets of this organization shall be given to a non-profit engineering society chosen by the Board of Directors.

I hereby certify that these are the correct By-Laws as adopted by the membership on September 6, 2016.



James Esoimeme, Secretary/Treasurer